



ATELIER ESTHETIQUE

INSTITUTE OF ESTHETICS®
EST. 1985

PERSONAL PROTECTION POLICY

Effective June 17, 2021

And Updated October 14, 2021

Purpose:

Due to the on-going COVID-19 pandemic, Atelier Esthetique Institute of Esthetics is continuing to enforce its Personal Protection Policy. The policy is designed to outline guidelines and expectations for employees, students, and visitors who are present on campus at any time.

Policy:

1. While on campus, employees, students and visitors are required to wear face masks at all times, regardless of their COVID-19 vaccination status. (Those who are not vaccinated against COVID-19 are strongly advised to do so.)
2. Health screening for employees, students and visitors at the campus will continue at the front desk upon arrival. Health screening badges must be worn at all times.
3. Students may choose to wear their uniform to school or change into their uniform upon arrival.
4. Employees and students who are ill are advised to stay at home and inform their supervisor or instructor, Student Services Coordinator or Director of Education.
5. Employees and students are accountable for their own personal health care precautions to prevent any unnecessary infection or contamination of others by staying home and if necessary, self-quarantine.
6. Heightened personal hygiene, including proper and frequent hand-washing and use of sanitizing products, continues to be highly recommended.
7. Students performing esthetics protocols and treatments on others during class are required to continue to utilize appropriate personal protective equipment (PPE) and safety protocols by use of masks, gloves, and face shields.
8. Students are required to receive and perform esthetics protocols on each other per their enrollment agreement.
9. Frequent & heightened janitorial services and cleaning/sanitation will continue.

Operational Updates:

As time progresses, further updates may be made to this policy. When this occurs, communication will be sent to all employees and students. This announcement is posted on the school's website (www.AEInstitute.net) as well as physically in the school.

Any questions may be addressed to ChiefOperations@AEInstitute.net.

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