



ATELIER ESTHETIQUE

INSTITUTE OF ESTHETICS®  
EST. 1985

**(Please note: As of September 30, 2021, all CARES Act Grant and HEERF II Grant funds have been disbursed – there are no further funds available.)**

**Atelier Esthetique Institute of Esthetics Emergency Relief Fund Report**  
Emergency Financial Aid Grants to Students  
**Updated September 30, 2021**

Under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Higher Education Emergency Relief Fund (HEERF), Atelier Esthetique Institute of Esthetics (OPEID# 04178700) received education stabilization funds designated exclusively for emergency financial aid grants to students.

Pursuant to guidance issued by the Department of Education through an Electronic Announcement published on May 6, 2020, we are providing the following information about the funds we have received, and how, and to whom, we have distributed them.

1. In May 2020, the institution signed and returned to the Department the Recipient's Funding Certification and Agreement (for) Emergency Financial Aid Grants to Students required to receive funds allocated under Section 18004(a)(1) of the CARES Act. The institution has used, or intends to use, no less than 100 percent of these funds received to provide emergency financial aid grants to students.
2. The institution received approval of funding the CARES Act grant on August 5, 2020.
3. The approved funds from the CARES Act grant were received by the institution on November 23, 2020.
4. The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement specifically for emergency financial aid grants to students is \$92,428.
5. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is \$43,800. As of March 31, 2021, an additional \$38,450 has been distributed. As of June 30, 2021, an additional \$8,650 has been distributed. **As of September 30, 2021, the remaining \$1,528 has been disbursed. All available CARES Act grant funding for students has now been disbursed.**
6. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus

potentially qualified to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is 118. As of March 31, 2021, an additional 40 students were identified as potentially eligible to receive emergency financial aid grants. As of June 30, 2021, no additional students were identified as potentially eligible for CARES I funds. **As of September 30, 2021, 2 additional students were identified as potentially eligible for CARES I funds.**

7. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is 63. As of March 31, 2021, an additional 19 students have received an emergency financial aid grant. As of June 30, 2021, an additional 11 students have received an emergency financial aid grant. **As of September 30, 2021, an additional 2 students have received an emergency financial aid grant.**

8. The method used to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are:

The institution took a need-based approach, using the active student population (as of November 23, 2020) and their corresponding EFCs, and allocated four tiers of disbursements based on the eligible population:

(Student Emergency Funding Allocation)

Students needed to be in an active status as of November 23, 2020, and be eligible for Title IV financial aid.

Tier 1- Title IV eligible students with an EFC of 0 will receive a total CARES grant amount of \$900.

Tier 2- Title IV eligible students with an EFC of 1 to 5000 will receive a total CARES grant amount of \$600.

Tier 3- Title IV eligible students with an EFC of 5001 to 9999 will receive a total CARES grant amount of \$350.

Tier 4- Title IV eligible students with an EFC of 10000 to 99999 will receive a total CARES grant amount of \$250.

9. The CARES Act Grant communication and link to the Attestation/Acknowledgement form was provided to eligible students via email on November 24, 2020 concerning the emergency financial aid grant. The communication is as follows:

(Student Notice)

**Dear Student,**

**As you are aware, the Department of Education is awarding emergency financial aid grants (EFAG) directly to students for expenses related to the disruption of campus operations due to the coronavirus pandemic through the CARES Act. Based on the eligibility criteria**

established by the Department of Education we believe you may qualify for this grant. In order to be eligible, you must:

- be eligible to receive Title IV Aid.
- be actively attending an on-ground campus program that has transitioned to distance education due to the coronavirus.
- acknowledge the proper use of funds through a completed attestation.

Atelier Esthetique Institute of Esthetics has applied for and been approved for CARES Act funding through the Department of Education. We have currently developed a process to collect the required attestation that will also be used when we are ready to distribute funding over the next several weeks.

**Important: Completing the Attestation is required in order to receive the CARES Act funding:**

The link will take you to our attestation form:

[https://AtelierEsthetique.formstack.com/forms/cares\\_act\\_attestation](https://AtelierEsthetique.formstack.com/forms/cares_act_attestation)

It is important that you complete all requested information on the form accurately, including your email and mailing address to include an apartment number if you have one.

Once you have completed all required fields on the attestation, please hit submit at the bottom of the form. By doing so, it will confirm your results have been submitted successfully.

Please continue to monitor your email address for any further communications.

Thank you.

PS – If you have any questions, please contact Mr. Kevin in the Financial Aid office.

Gary E. Duchnowski  
Chief Operating Officer

10. As of March 31, 2021, there is \$10,178 in emergency financial aid grants remaining to be disbursed. As of June 30, 2021, there is \$1,528 in emergency financial aid grants remaining to be disbursed. \$472 in funds were received from the institution's portion of the CARES grant, leaving a balance of \$2,000. **As of September 30, 2021, there is \$0 in emergency financial aid grants remaining to be disbursed.**

The process of notifying students who are eligible for the CARES Act Grant will continue until all available funds have been exhausted. **As of September 30, 2021, all available funds from the CARES Act Grant have been exhausted.**



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## **Atelier Esthetique Institute of Esthetics Emergency Relief Fund Report**

Emergency Relief for Institutions

30 Day Funding Report – Distribution as of December 31, 2020

**Updated September 30, 2021**

Under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Higher Education Emergency Relief Fund (HEERF), Atelier Esthetique Institute of Esthetics (OPEID# 04178700) received education stabilization funds designated for emergency relief for the institution.

Pursuant to guidance issued by the Department of Education through an Electronic Announcement published on May 6, 2020, we are providing the following information about the funds we have received and how they have been allocated.

The institution received approval of funding the CARES Act grant on August 5, 2020.

The approved funds from the CARES Act grant were received by the institution on November 23, 2020.

The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement specifically for emergency relief for the institution is \$92,427.

As of the date of this report, \$23,730.13 have been used by the Institution as follows:

\$4,250 – costs related to operating additional class sections to enable social distancing

\$9,343.15 – costs related to campus safety and operations

\$8,149.55 – costs related to the purchase of additional instructional equipment & supplies to promote social distancing.

\$1,987.43 – costs related to additional software/hardware and distance learning technology.

As of March 31, 2021, an additional \$50,240.33 has been used by the Institution as follows:

\$25,195.62 – costs related to campus safety and operations.

\$12,411.64 – costs related to the purchase of additional instructional equipment & supplies to promote social distancing.

\$12,633.07 – costs related to additional software/hardware and distance learning technology.

As of June 30, 2021, an additional \$7,417.14 has been used by the institution as follows:

\$3,174.04 – costs related to the purchase of additional instructional equipment & supplies to promote social distancing.

\$3,600.76 – costs related to campus safety and operations.

\$642.34 – costs related to additional software/hardware and distance learning technology.

In addition, \$472 has been transferred to the student portion of the CARES Grant account.

The balance of the CARES Grant Institutional funds as of June 30, 2021 is \$10,567.40. These funds will continue to be utilized until they are exhausted.

**As of September 30, 2021, the remaining \$10,567.40 has been used by the institution as follows:**

**\$7,028.43 – costs related to the purchase of additional instructional equipment & supplies to promote social distancing**

**\$3,538.97 – costs related to campus safety and operations**

**The balance of the CARES Grant Institutional funds as of September 30, 2021 is \$0. All available funds have been exhausted.**



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## HEERF II

### Office of Postsecondary Education (OPE): Higher Education Emergency Relief Fund (HEERF) Proprietary Institution Grant Funds for Student Assistance

Atelier Esthetique Institute of Esthetics has applied and been approved for HEERF II Grant Funding for Student Assistance. The institution has been approved and allocated \$154,626 in funds student assistance. The institution began to disburse funds to students in May 2021 as follows:

All active students who were deemed Title IV eligible and who were receiving Title IV funds for their education program were eligible to apply for funding.

The following email was sent to all eligible students:

**Dear Student,**

**Atelier Esthetique Institute of Esthetics has been approved for the CRRSAA Emergency Relief Fund (HEERF II) from the Department of Education. These CRRSAA (CARES) funds are limited and will be distributed based on need and on a first-come, first-served basis.**

**Eligibility for these funds have been reserved for active students who have applied and are eligible to receive Title IV (Federal Financial Aid). *(Do not share this link with anyone else as this is meant only for those individuals deemed eligible.)* Monies awarded from this grant are to be used for expenses related to a student's cost of attendance in the calculation of Federal Financial Aid, including tuition and other related expenses.**

**Round II of this grant is not the same as the first grant awarded last year. Based on the eligibility criteria established by the Department of Education we believe you may qualify for this grant. In order to be eligible, you must:**

- **be eligible to receive Title IV Aid.**
- **be actively attending an on-ground campus program that has transitioned to distance education due to the coronavirus.**
- **acknowledge the proper use of funds through a completed attestation.**

**We have developed a process to collect the required attestation that will also be used when we are ready to distribute funding over the next several weeks.**

**Important: Completing the Attestation is required in order to receive the HEERF II grant.**

The link will take you to our attestation form:

[https://atelieresthetique.formstack.com/forms/crrsaa\\_emergency\\_relief\\_fund\\_heerf\\_ii](https://atelieresthetique.formstack.com/forms/crrsaa_emergency_relief_fund_heerf_ii)

It is important that you read the form carefully, complete all requested information on the form accurately, including your email and mailing address to include an apartment number if you have one.

Once you have completed all required fields on the attestation, please sign and hit submit at the bottom of the form. By doing so, it will confirm your results have been submitted successfully.

Please continue to monitor your email address for any further communications.

Thank you.

PS – If you have any questions, please contact Mr. Kevin in the Financial Aid office.

***Gary E. Duchnowski***

***Chief Operating Officer***

As of June 30, 2021, 111 students completed the attestation and were awarded a total of \$111,000 collectively.

As of June 30, 2021, \$43,626 remains to be disbursed to students. The funds will continue to be disbursed until they are exhausted.

**As of September 30, 2021, an additional 44 students completed the attestation and were awarded a total of \$43,626 collectively.**

**As of September 30, 2021, all remaining funds have been disbursed to students; the balance of funds for the HEERF II grant is now \$0.**